

Dear Charities

### **Filing of Suspicious Transaction Reports (STR)**

Under the Corruption, Drug Trafficking and Other Serious Crimes (Confiscation of Benefits) Act, it is mandatory for any person to lodge a STR if he or she knows and has reasonable grounds to suspect that any property may be connected to a criminal activity.

2. Every person in Singapore and every Singapore citizen outside Singapore also have a duty to provide information on property and financial transactions belonging to terrorist and acts of terrorism financing to the Police. The disclosure of terrorism financing information can be made to the Suspicious Transaction Reporting Office (STRO) in a STR. Failure to provide information may constitute a criminal offence.

3. STRs provide useful information for the detection of criminal wrongdoings, including Money Laundering (ML) and Terrorist Financing (TF). Charities should lodge a STR if there is a reasonable suspicion of ML or TF related activities during the course of the organizations' administration or operations. The identities of the STR lodger (s) are kept confidential.

### **Electronic Filing of Suspicious Transaction Report on STRO Online Notices and Reporting platform (SONAR)**

4. The Suspicious Transaction Reporting Office (STRO) of Commercial Affairs Department (CAD) has launched a new e-services platform – STRO Online Notices and Reporting platform (SONAR) on 20 August 2018. SONAR allows businesses and their employees to file Suspicious Transaction Reports (STRs), Cross Border Cash Movement Reports (CMRs – NP 728) and Cash Transaction Reports (CTRs – NP 759) to STRO on a consolidated platform and it replaces the existing Suspicious Transaction Report Online Lodging System (STROLLS) and Electronic 728 (E728). Along with the launch, three electronic forms have been introduced on SONAR:

- Form NP 728 for CMRs;
- Form NP 759 for CTRs; and
- A new form for STRs.

5. For more information on SONAR, please visit <https://www.police.gov.sg/SONAR>.

### **What does your charity need for E-Filing of STRs on SONAR**

6. You will need
- a. Adobe Acrobat reader software for your designated users;
  - b. CorpPass Account for your charity;
  - c. CorpPass access to SONAR for your designated SONAR users (select 'SPF E-Services (G2B)'); and

- d. SONAR Accounts for your designated SONAR users. They will need their CorpPass Account details from (c) to apply for SONAR Accounts.

### **E-Filing of STRs**

7. It is strongly encouraged for all charities to lodge the STRs electronically using the new STR Form available on SONAR. For individuals who do not have CorpPass, they may use the Generic STR Form available at <https://www.police.gov.sg/about-us/organisational-structure/specialist-staff-departments/commercial-affairs-department/aml-cft/suspicious-transaction-reporting-office/suspicious-transaction-reporting#content> and submit it by post or hand to STRO.

8. Should you have any inquiries regarding the E-filing of STR, please contact the SONAR team at [SPF\\_STRO\\_IT\\_Team@spf.gov.sg](mailto:SPF_STRO_IT_Team@spf.gov.sg) or the Office of the Commissioner of Charities at [MCCY\\_Charities@mccy.gov.sg](mailto:MCCY_Charities@mccy.gov.sg).

Thank you.