

e-Service Guide

- 1. Application for Fund-raising for Foreign Charitable Purposes (FRFCP) Permit and**
- 2. Submission of Statement of Accounts (SOA) for FRFCP Permit**

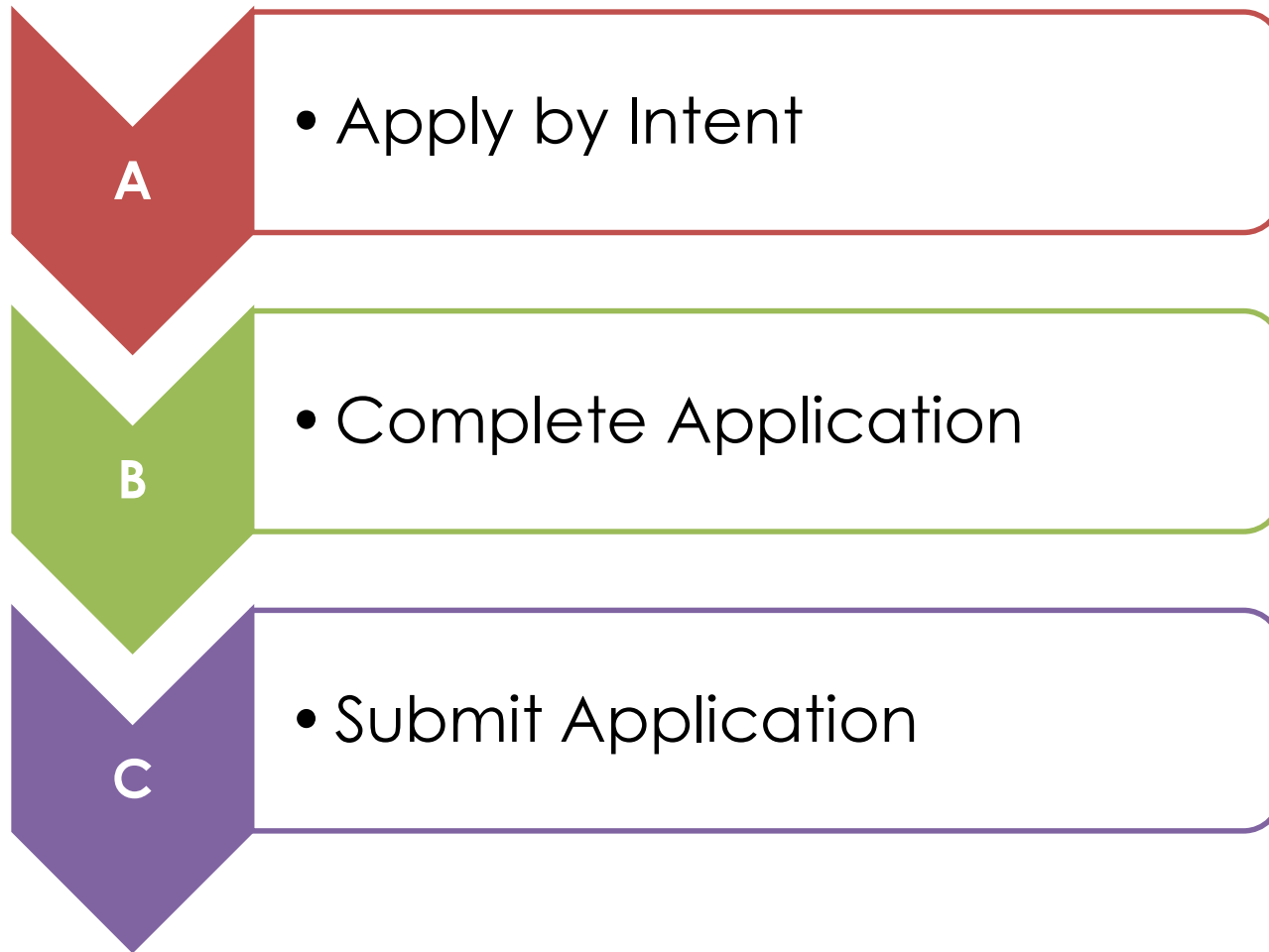
Last Updated on 1 March 2024

GoBusiness Singapore Functions

1. Apply Permit
2. Amend Permit
3. Requests for Action (RFA) – Responding to change requests or making changes to an existing application
4. Submit Returns – Statement of Accounts (SOA)
5. Withdraw New/Amend Application

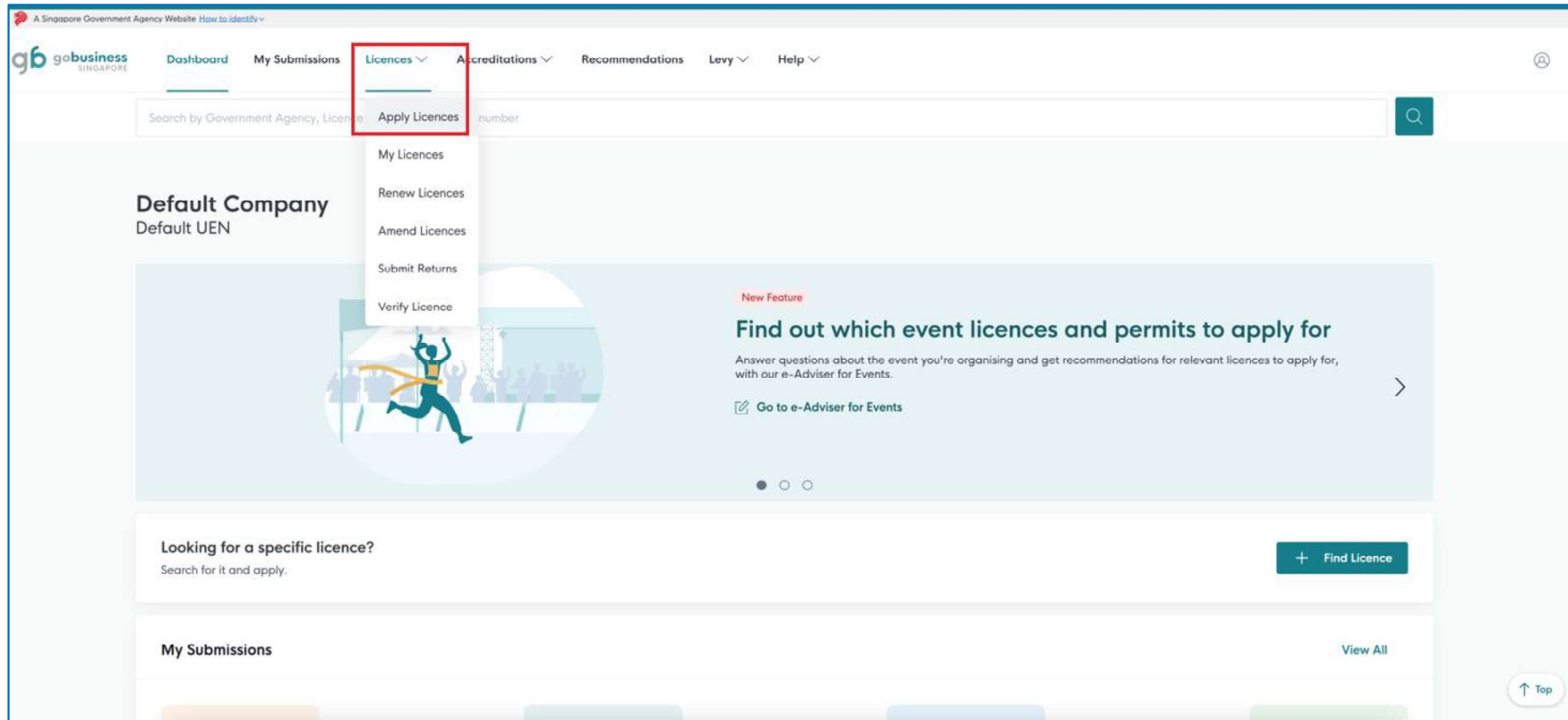
Note: In this e-Service Guide, Licence refers to the FRFCP Permit issued by the Commissioner of Charities.

1. Apply Permit



A. Apply by Intent

▶ Click on “Licences”, followed by “Apply Licences” at the main menu.



“Renew Licences” is not applicable to FRFCP applications.

A. Apply by Intent



Search for “Ministry of Culture, Community and Youth (MCCY)” and click on the “Apply” button.

The screenshot shows a search results page for the letter 'M'. The results are as follows:

- Monetary Authority of Singapore (MAS) [dropdown arrow]
- Ministry of Culture, Community and Youth (MCCY)** [up arrow]
- Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes [Apply button]
- Apply for Registering A New Charity or IPC Status [View Details button]

B. Complete Application



Read the details and FAQ before you proceed with the application. Click on the “Apply” button.

Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes

Licences (New) - MCCY

[Apply](#)

Details

Any person who wishes to conduct any fund-raising appeal for foreign charitable purposes, must apply for a permit from the Office of the Commissioner of Charities.

To apply for the permit, the fund-raiser (i.e. an incorporated or unincorporated organisation in Singapore) must submit the application at least 30 days before the commencement of the fundraising appeal. You will be asked to submit the following documents during application:

- Proof that the beneficiary is a bona fide organisation in its Country/Region;
- Letter from the beneficiary acknowledging that fund-raising activity held in its name; and
- Governing instrument of the charity or intended beneficiary.

FAQ

1. **What is Fund-Raising for Foreign Charitable Purposes (FRFCP)?**
If you wish to conduct any fund-raising appeal for foreign charitable purposes, you must apply to the office of the Commissioner of Charities for a permit.
To apply for the permit, you must be an organisation (be it incorporated or unincorporated) in Singapore and submit the application at least 30 days before the commencement of the fundraising appeal. You will be asked to submit the following documents during application:

- Proof that the beneficiary is a bona fide organisation in its Country/Region;
- Letter from the beneficiary acknowledging that fund-raising activity held in its name;
- and Governing instrument of the charity or intended beneficiary.

Fees and additional information

Fees
N/A

[Apply](#)

B. Complete Application



There are 4 sections in the application form to be completed.

1. General Information;
2. Application Details;
3. Review Form; and
4. Declaration.

The screenshot shows the 'gobusiness SINGAPORE' website interface. On the left, a vertical navigation menu is highlighted with a red box, containing four items: 'General Info', 'Application Details', 'Review Form', and 'Declaration'. The main content area displays the title 'You are applying for Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)'. Below the title, it states 'All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted.' and 'Estimated 30 mins to complete'. The current step is 'STEP 1 General Information', with the instruction 'Review and fill the following details for application.' Under the 'Profile' section, there are two radio button options: 'As an applicant' (which is selected) and 'On behalf of applicant'. The 'Applicant Detail' section is partially visible at the bottom.

B. Complete Application

- Complete the General Information section which includes the applicant and entity details. Click on the “Application Details” button to go to the next section.

You are applying for Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)

All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted.

🕒 Estimated 30 mins to complete

STEP 1

General Information

Review and fill the following details for application.

Profile

I am applying

As an applicant

On behalf of applicant

Applicant Detail

223051113M

Entity Type
Business

Registered Address

Address Type
 Singapore Address Foreign Address

Postal Code
389729

Block/House No. Street Name
1014 GEYLANG EAST AVE 3

Floor/Level (Optional) Unit (Optional) Building Name
07 194 GEYLANG EAST INDUSTRIAL ESTATE

B. Complete Application

- ▶ Select the appropriate nature of appeal and complete details of the Fund-Raising Appeal.

Details of Fund-Raising Appeal

Nature of Appeal

Select

Immediate Disaster Relief

Humanitarian Relief

Other charitable purposes

End Date

DD/MM/YYYY

Place where the appeal is to be conducted


0/500

Campaigns / Events

0/500

Information for Public Display

0/600

-  Please select only one of the following under “Nature of Appeal”:
- Immediate Disaster Relief
 - Humanitarian Relief
 - Other Charitable Purposes

B. Complete Application

To add a record for Purpose and Distribution, complete the fields and click the “Add” button. The record will be added to the table below.

Purpose and Distribution

Please ensure the Total Percentage of Distribution adds up to 100%.

Purpose


Type of Distribution
Singapore
Singapore
Overseas

Name of Charity/Organisation

Country/Region
Please select Country/Region as 'Singapore' if the Type of Distribution is 'Singapore'.
Select

Percentage of Distribution

No.	Purpose	Type of Distribution	UEN	Name of Charity/Organisation	Co	Actions
No data available in table						

 UEN No. is not required if beneficiary is not an organisation registered in Singapore.

Please ensure that overall percentage of distribution is 100%.

B. Complete Application

Complete the remaining sections such as Expenses and Remittance of Funds.

Expenses

Are there any expenses to be deducted from the funds raised? If so, please complete below:

Yes

No

Expenses to be borne by:

0/500

Remittance of Funds

Mode of Remittance


Bank/Wire transfer (including PayNow/Paylah)

Remittance agents

Cross cheques

Cash order/Cash cheques

Others

 For Mode of Remittance, you may select more than one option.

B. Complete Application


- Upload the supporting documents by dropping the file or clicking on the upload icon. Click on the “Review Form” button to go to review the application form.

Supporting Documents

Proof that the beneficiary is a Bona Fide organisation in its country

Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png


Drop a file here or click to upload



Letter of Acknowledgement from the beneficiary for the fund-raising activity to be held in its name

Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png


Drop a file here or click to upload




Governing instrument of the beneficiary

Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png

Drop a file here or click to upload



[← General Information](#) [Save Draft](#) [Review Form →](#)

 Please reduce the file size to less than 2MB. Word/Excel documents are not allowed.

C. Submit Application

Review the application form and click on the “Declaration” button to proceed.

STEP 3
Review Form
Please review the following details carefully. You will not be able to edit these details when you proceed to the next step.

General Information

Profile
I am applying
As an applicant

Applicant Detail
Salutation
Dr
Name
Tim Tom
ID Type & ID Number
NRIC: ****9054J
Email
tmtom@abc.com
Contact Number
+65 9876 5432

Company Detail
Company Name

C. Submit Application

Tick on the declaration checkbox and click on the “Submit” button to submit the application.

The screenshot shows a web application interface for 'gobusiness SINGAPORE'. The left sidebar contains a progress indicator with four steps: 1. General Info, 2. Application Details, 3. Review Form, and 4. Declaration (highlighted). The main content area is titled 'STEP 4 Declaration' and includes the following text:

Please scroll to read and acknowledge the following clauses.

General Declaration

I declare that all the information given in this application form is true and correct.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)

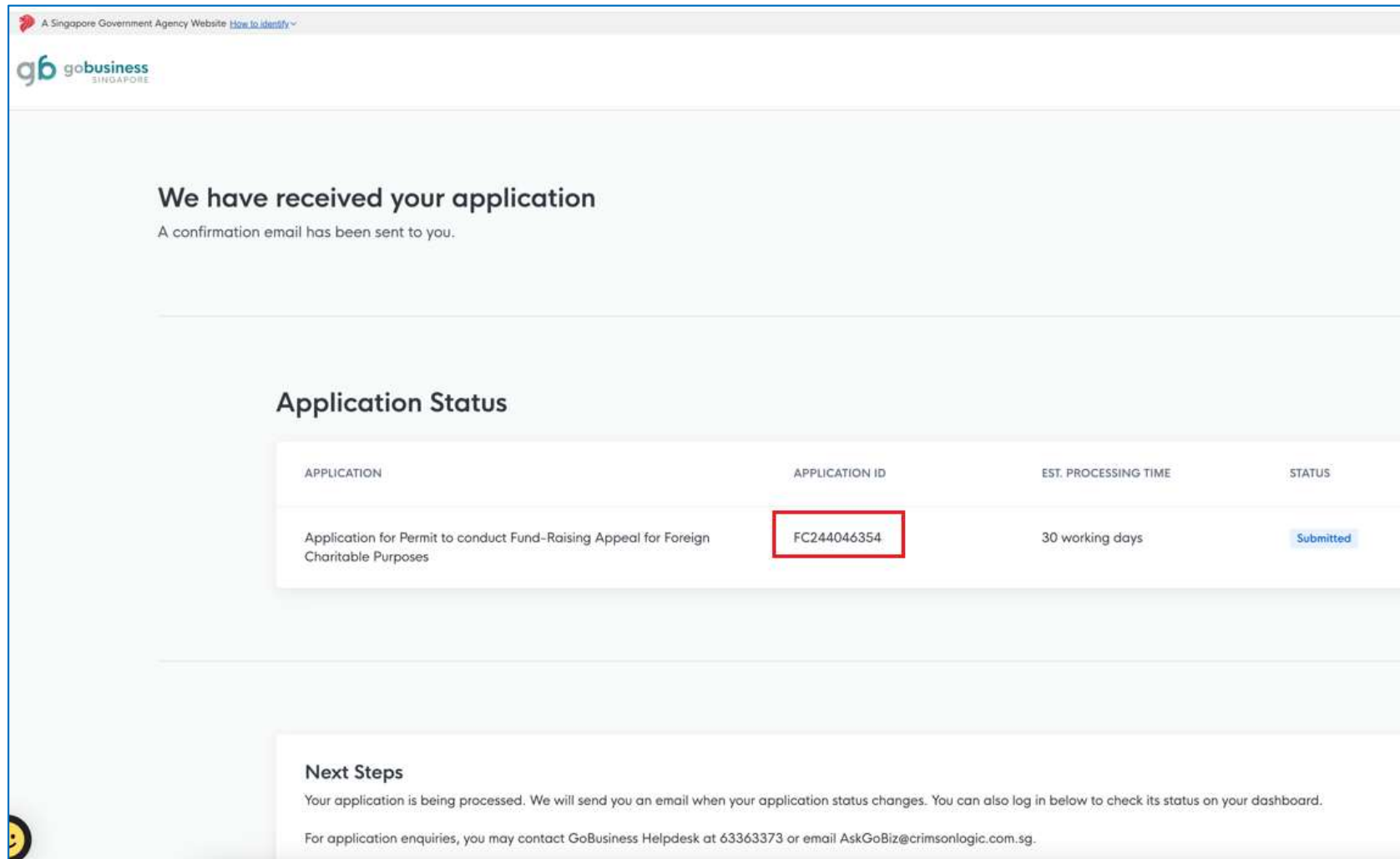
To the best of my knowledge, no officer or member of the applicant organisation has been convicted of any offence involving dishonesty (including fraud, corruption, bribery and deception), terrorism, terrorism financing or money laundering; and I have read the [general conditions](#) above for the issuances of the permits under the Charities (Fund-raising Appeals For Local and Foreign Charitable Purposes) Regulations 2012 and agree to abide by the said conditions and any other additional conditions imposed by the Commissioner as stipulated in the permit.

hereby declare that all of the above is true.

At the bottom right, there are two buttons: 'Review Form' and 'Submit'. Both the checkbox and the 'Submit' button are highlighted with red boxes.

C. Submit Application

Once the application is submitted successfully, an acknowledgement message will be displayed. Please note down the Application ID for reference.

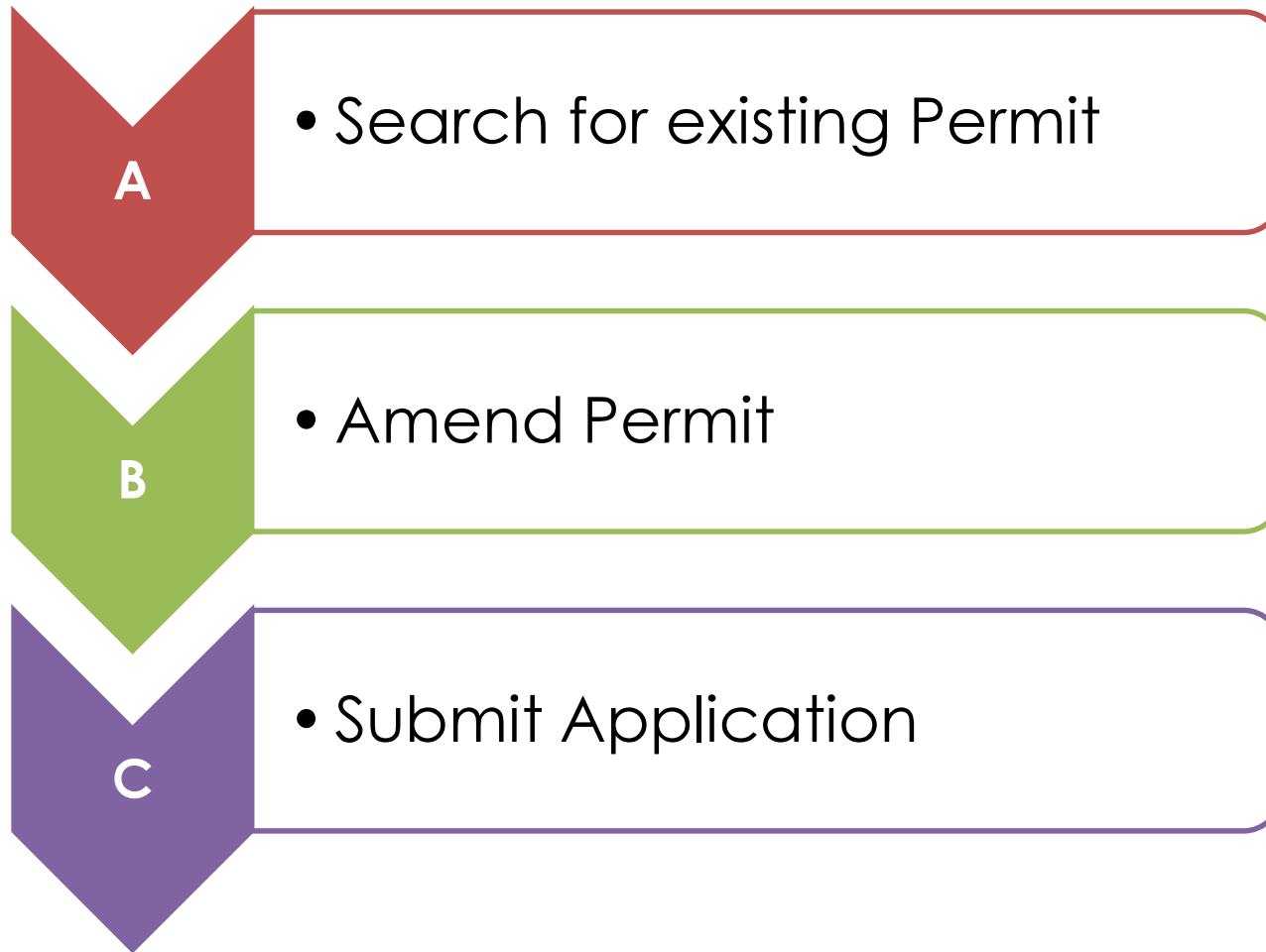


The screenshot shows a confirmation page from the GoBusiness Singapore website. At the top, it says "We have received your application" and "A confirmation email has been sent to you." Below this is a table titled "Application Status" with the following data:

APPLICATION	APPLICATION ID	EST. PROCESSING TIME	STATUS
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes	FC244046354	30 working days	Submitted

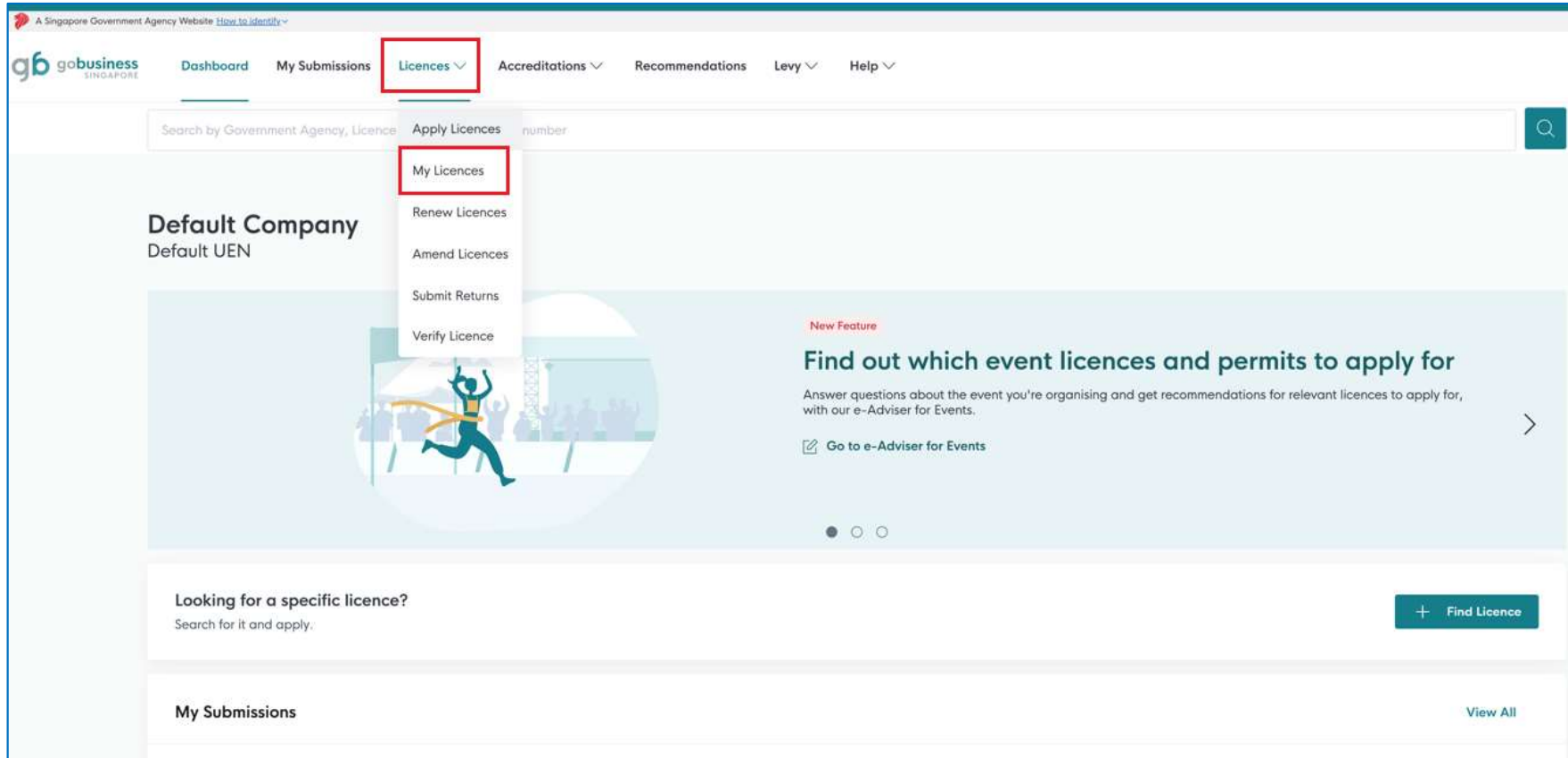
Below the table, there is a "Next Steps" section with the following text: "Your application is being processed. We will send you an email when your application status changes. You can also log in below to check its status on your dashboard." and "For application enquiries, you may contact GoBusiness Helpdesk at 63363373 or email AskGoBiz@crimsonlogic.com.sg."

2. Amend Permit



A. Search for existing Permit

Click on “Licences”, followed by “My Licences” at the main menu.



The screenshot displays the gobusiness Singapore website interface. At the top, the navigation menu includes 'Dashboard', 'My Submissions', 'Licences', 'Accreditations', 'Recommendations', 'Levy', and 'Help'. The 'Licences' menu item is highlighted with a red box. A dropdown menu is open under 'Licences', with 'My Licences' highlighted by another red box. Other options in the dropdown include 'Apply Licences', 'Renew Licences', 'Amend Licences', 'Submit Returns', and 'Verify Licence'. The main content area features a search bar, a 'Default Company' section, and a 'New Feature' banner for 'Find out which event licences and permits to apply for'. A 'Find Licence' button is visible in the bottom right of the search section.

A. Search for existing Permit

Under “Active Licences”, search for the permit that you wish to amend. Click on “Select Action”, followed by “Amend”.

My Licences
Last updated at 10:23pm [Sync](#)

All Licences (13) | Due for Renewal (2) | **Active Licences (3)** | Other Licences (8) | Submit Returns (3)

LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0011/2023	MCCY	Active	14 Oct 2023	30 Nov 2023	Manage via GoBusiness Licensing
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0006/2023	MCCY	Active	28 Aug 2023	-	Select Action
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0006/2023	MCCY	Active	9 Nov 2023	-	View Form Amend

Wondering what each status means? [View Your Licence Statuses Table](#) in our FAQ.



The Licence number is the issued permit number. The permit must be approved before an amendment can be submitted.

B. Amend Application

- ▶ To amend information in any section, click the checkbox “Yes” on the specific section and you can proceed to change the details of the application. If you do not wish to amend a section, click the checkbox “No”.

Purpose and Distribution

I wish to update my purpose and distribution

Yes

No

Details of Purpose and Distribution


Please ensure the Total Percentage of Distribution adds up to 100%.

Purpose

0/500

Type of Distribution

Name of Charity/Organisation

 If you have made some changes to a section but the checkbox “No” is selected, the changes will not be saved.

B. Amend Application

- Upload the supporting documents by dropping the file or clicking on the upload icon. Click on the “Review Form” button to go to review the application form.

Supporting Documents

Proof that the beneficiary is a Bona Fide organisation in its country
Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png

Drop a file here or click to upload


Letter of Acknowledgement from the beneficiary for the fund-raising activity to be held in its name
Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png

Drop a file here or click to upload

Governing instrument of the beneficiary
Only 1 file at 2 MB or less.
File format: pdf, jpeg, gif, jpg, png

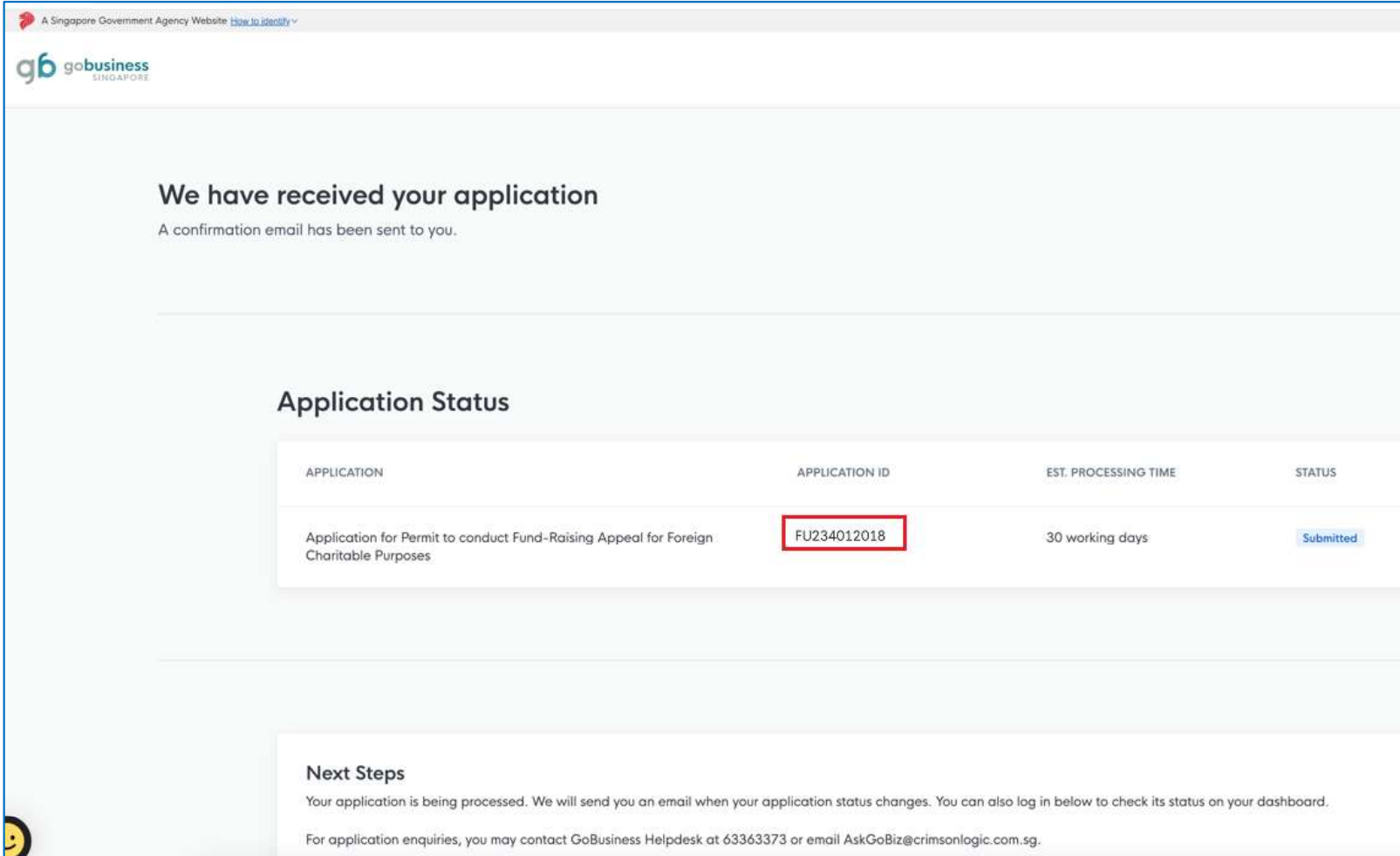
Drop a file here or click to upload

← General Information Save Draft **Review Form** →

 This section is mandatory for Amend application.

C. Submit Application

Once the amendment is submitted successfully, an acknowledgement message will be displayed. Please note down the Application ID for reference.



A Singapore Government Agency Website [How to identify](#)

gb gobusiness
SINGAPORE

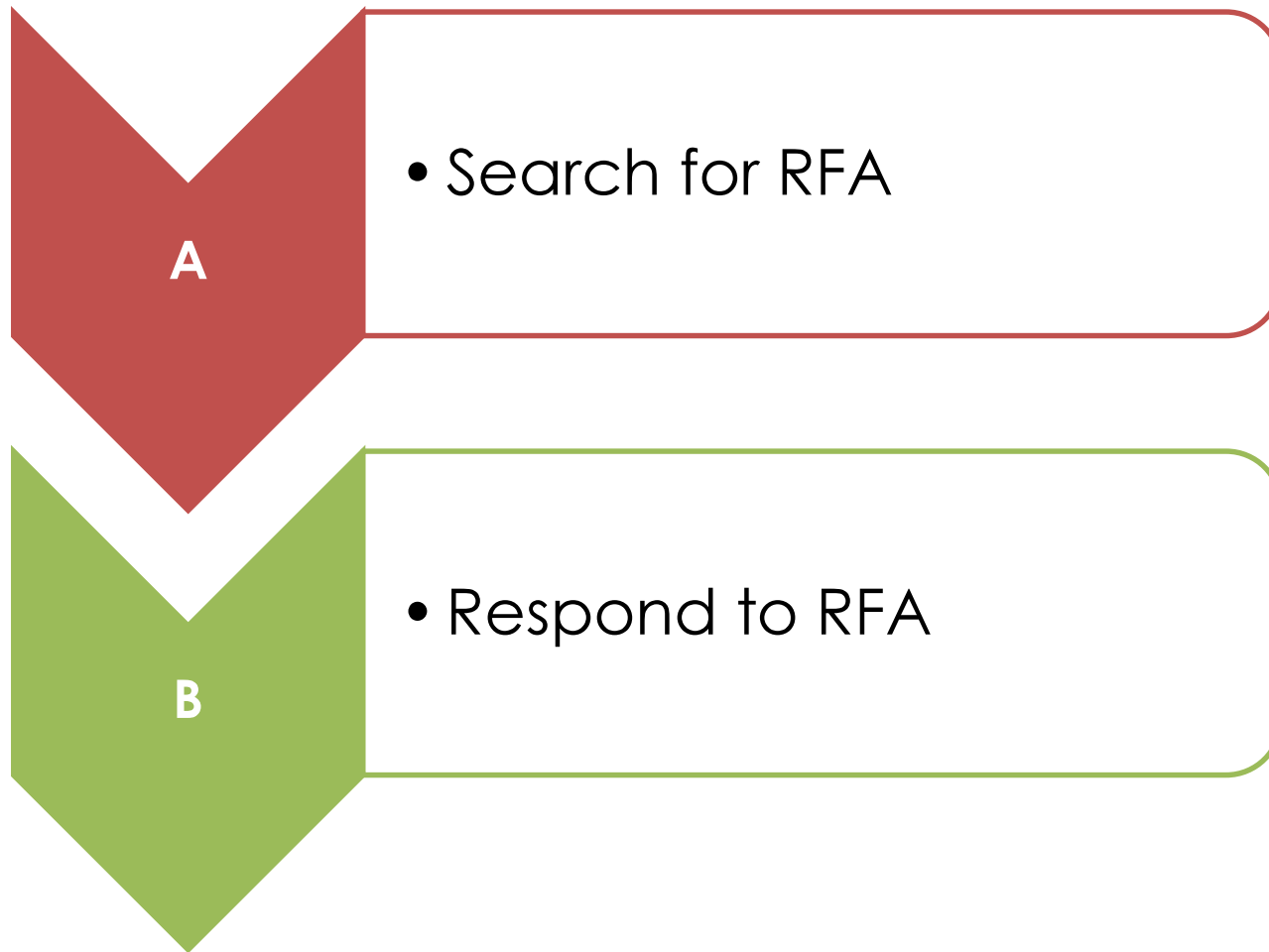
We have received your application
A confirmation email has been sent to you.

Application Status

APPLICATION	APPLICATION ID	EST. PROCESSING TIME	STATUS
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes	FU234012018	30 working days	Submitted

Next Steps
Your application is being processed. We will send you an email when your application status changes. You can also log in below to check its status on your dashboard.
For application enquiries, you may contact GoBusiness Helpdesk at 63363373 or email AskGoBiz@crimsonlogic.com.sg.

3. Request for Actions (RFA)



A. Search for RFA

- Click on “My Submissions” at the main menu. Under “Action Required”, search for the application that is pending your action. Click on “Select Action”, followed by “Edit”.

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gb **gobusiness** SINGAPORE

Dashboard **My Submissions** Licences ▾ Accreditations ▾ Recommendations Levy ▾ Help ▾

Search by Government Agency, Licence or Submission name/number

My Submissions

Last updated at 10:46pm [Sync](#)

All Submissions (150) **Action Required (1)** Draft (75) Processing (38) Completed (36)

Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes Licences (New) • MCCY	Pending Applicant Action	Application: FC234037967	Updated on 28 Feb 2024, 10:10pm	Select Action ▾ Edit
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Wondering what each status means? [View Your Application Statuses Table](#) in our FAQ.

B. Respond to RFA

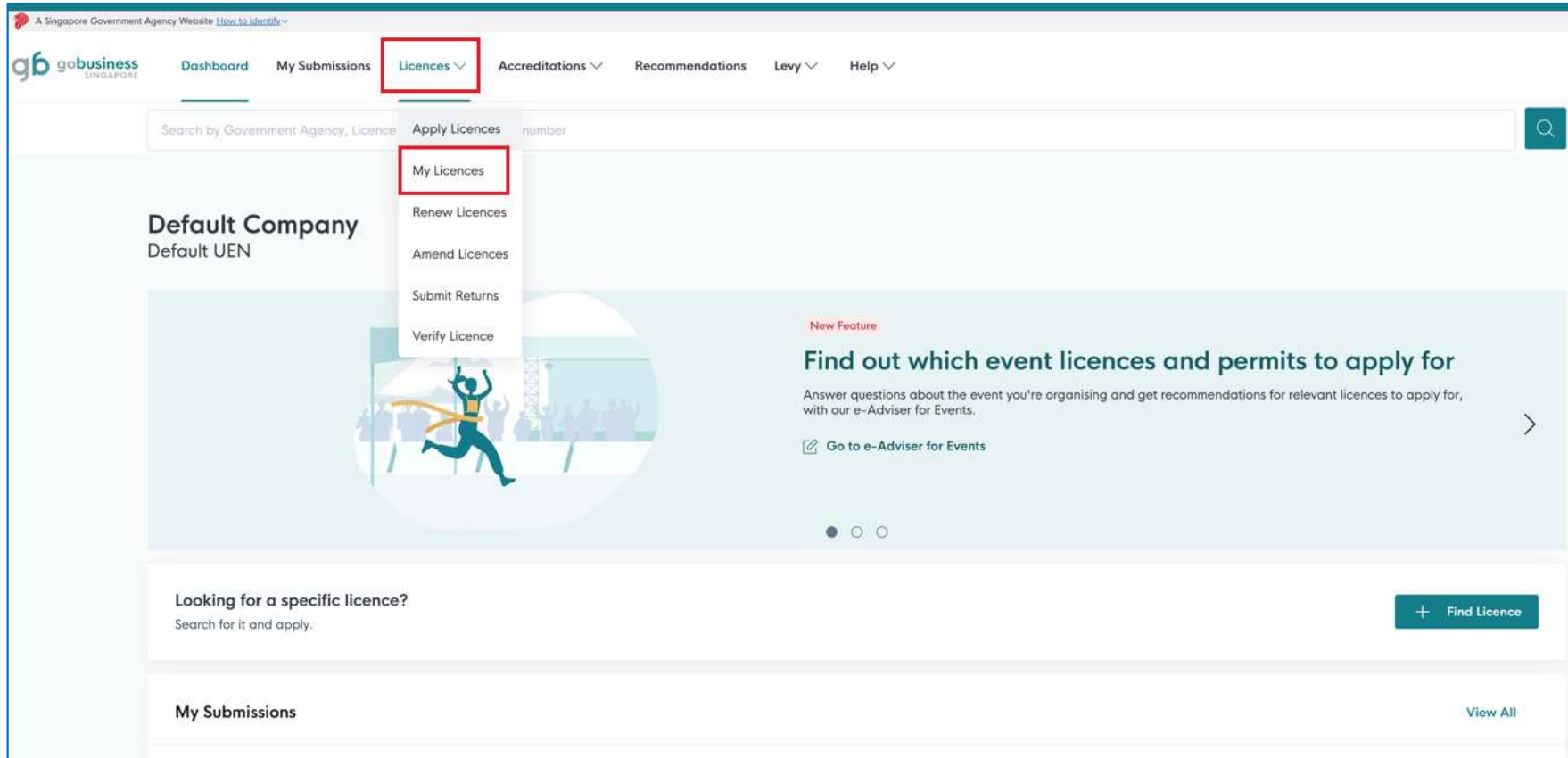
 Refer to **Slides 6-15** to complete RFA.

4. Submit Returns – Statement of Accounts (SOA)



A. Search for Permit

Click on “Licences”, followed by “My Licences” at the main menu.



The screenshot displays the gobusiness SINGAPORE website interface. At the top, the navigation menu includes 'Dashboard', 'My Submissions', 'Licences', 'Accreditations', 'Recommendations', 'Levy', and 'Help'. The 'Licences' menu item is highlighted with a red box. A dropdown menu is open under 'Licences', with 'My Licences' also highlighted by a red box. Other options in the dropdown include 'Apply Licences', 'Renew Licences', 'Amend Licences', 'Submit Returns', and 'Verify Licence'. The main content area features a search bar, a 'Default Company' section, and a 'New Feature' banner for 'Find out which event licences and permits to apply for'. A 'Find Licence' button is visible in the bottom right of the search section.

A. Search for Permit

Under “Submit Returns”, search for the permit that you wish to submit SOA and click on “Submit Returns” button.

gobusiness SINGAPORE Dashboard My Submissions Licences Accreditations Recommendations Levy Help

Search by Government Agency, Licence or Submission name/number

My Licences

Last updated at 11:13pm [Sync](#)

All Licences (22) Due for Renewal (0) Active Licences (6) Other Licences (16) **Submit Returns (8)**

[Find all your previously submitted returns in My Submissions](#)
[View Submitted Returns history](#)

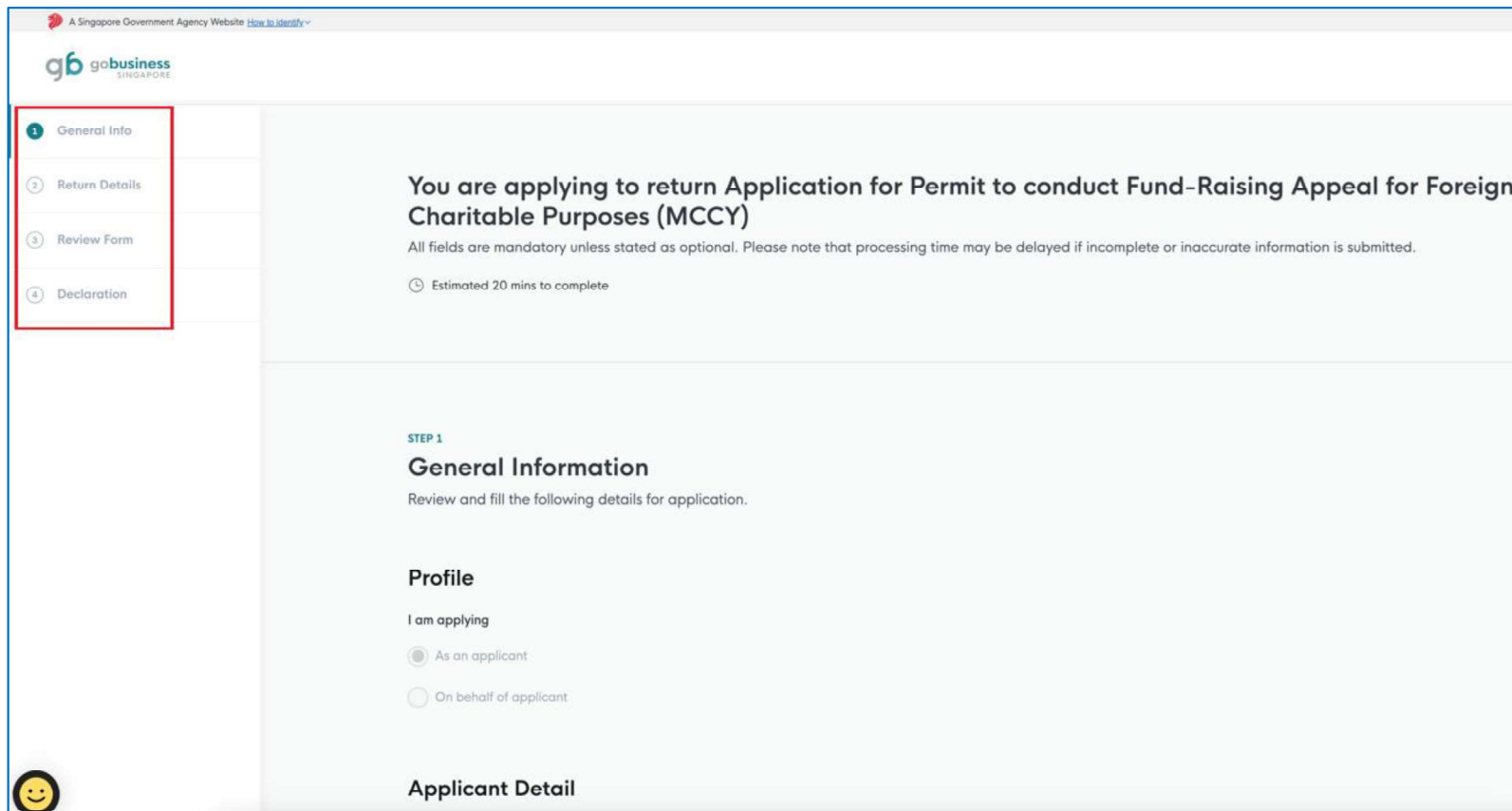
LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0036/2023	MCCY	Expired	21 Dec 2023	22 Dec 2023	Submit Returns
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0037/2023	MCCY	Expired	1 Nov 2023	23 Dec 2023	Submit Returns
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes 0027/2023	MCCY	Expired	9 Dec 2023	29 Dec 2023	Submit Returns

Once you have submitted the SOA for a permit, that permit will not appear under “Submit Returns” tab in the next hour.

B. Complete SOA Submission

There are 4 sections in the submission to be completed.

1. General Information;
2. Return Details;
3. Review Form; and
4. Declaration.



The screenshot displays the gobusiness SINGAPORE website interface. At the top, it says "A Singapore Government Agency Website" with a "How to identify" link. The gobusiness logo is visible. On the left, a navigation menu lists four steps: 1. General Info, 2. Return Details, 3. Review Form, and 4. Declaration. The main content area is titled "You are applying to return Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)". Below the title, it states "All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted." and "Estimated 20 mins to complete". The current step is "STEP 1 General Information", with the instruction "Review and fill the following details for application." Under the "Profile" section, there are two radio button options: "As an applicant" (which is selected) and "On behalf of applicant". The "Applicant Detail" section is partially visible at the bottom.

B. Complete SOA Submission

Complete the General Information section which includes the applicant and entity details. Click on the “Application Details” button to go to the next section.

The screenshot displays the 'gobusiness SINGAPORE' interface. The main heading is 'You are applying to return Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)'. Below this, it states 'All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted.' and 'Estimated 20 mins to complete'. The form is divided into sections: 'STEP 1 General Information', 'Profile' (with radio buttons for 'As an applicant' and 'On behalf of applicant'), and 'Applicant Detail'. The 'Registered Address' section includes a 'Postal Code' field (389729), a 'Retrieve Address' button, and dropdowns for 'Block/House No.' (1014), 'Street Name' (GEYLANG EAST AVE 3), 'Floor/Level (Optional)' (07), 'Unit (Optional)' (194), and 'Building Name' (GEYLANG EAST INDUSTRIAL ESTATE). A 'Reset Address' button is also present. At the bottom right, there are two buttons: 'Save Draft' and 'Application Details' (highlighted with a red box).

B. Complete SOA Submission

Complete the Summary of Gross Proceeds section. Enter the specified amount and provide details. Fields are mandatory unless stated otherwise.

STEP 2
Return Details for (DNT) MCCY Managed Returns (Statement of Accounts)_1 - Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)
Fill in the following details:

Licence Information
Licence No.
0004/2023

Summary of Gross Proceeds
Collection \$\$

Collection Details (Optional)

Corporate Sponsorship / Grants \$\$	Bank and Deposits Interest Details (Optional) <input type="text"/>
Corporate Sponsorship / Grants Details (Optional)	Others \$\$ <input type="text"/>
Bank and Deposits Interest \$\$	Others Details (Optional) <input type="text"/>
	Total Collection \$\$ Please ensure Total Collections reconcile with the gross proceeds as provided above. <input type="text"/>

 You can enter decimals for the figures.

B. Complete SOA Submission

Complete the Expenses & Allocation of Proceeds section. Enter the specified amount and provide details. Fields are mandatory unless stated otherwise.

The screenshot displays the 'Expenses & Allocation of Proceeds' form, which is divided into two main columns. The left column contains the following sections: 'Fund-raising Expenses S\$', 'Fund-raising Expenses Details (Optional)', 'Relief Project/Expedition Expenses (if applicable) S\$ (Optional)', 'Relief Project/Expedition Expenses Details (Optional)', 'Total Expenses S\$' (with a note: 'Total Expenses is the sum of Fund-raising Expenses and Relief Project/Expedition Expenses'), 'Total Expenses Details (Optional)', 'Allocation to Beneficiaries (Singapore) S\$', 'Allocation to Beneficiaries (Singapore) Details (Optional)', and 'Allocation to Beneficiaries (Overseas) S\$'. The right column contains: 'Allocation to Beneficiaries (Singapore) S\$', 'Allocation to Beneficiaries (Singapore) Details (Optional)', 'Allocation to Beneficiaries (Overseas) S\$', 'Allocation to Beneficiaries (Overseas) Details (Optional)', 'Total Expenses & Allocation of Proceeds S\$' (with a note: 'Total Expenses & Allocation of Proceeds is the sum of Total Expenses, Allocation to Beneficiaries (Singapore) and Allocation to Beneficiaries (Overseas)'), 'Total Expenses & Allocation of Proceeds Details (Optional)', 'If the actual expenses exceeded the budget submitted in the application, please state the reasons: (Optional)', 'Balance of Proceeds S\$' (with a note: 'Balance of Proceeds is the difference between Total Collections and Total Expenses & Allocation of Proceeds'), and 'Please account for the disposal of balance of proceeds from the relief project/expenditure (if Balance of Proceeds is more than 0) (Optional)'. A callout box with a lightbulb icon and the text 'You can enter decimals for the figures.' is positioned over the right column. The form includes numerical input fields with '0,500' as a maximum value indicator and small icons for clearing the fields.

B. Complete SOA Submission

- Select independent auditor or public accountant for the SOA and provide details of the auditor/public accountant. Fields are mandatory unless stated otherwise.

Auditor Details

The Permit holder is required to appoint a public accountant to audit the Statement of Accounts if the total collection is above S\$10,000.

If the total collection is S\$10,000 or lower, the Permit holder may appoint an independent person who is reasonably believed by the governing board members to have the ability and practical experience to carry out a competent examination of the accounts of the fund-raising appeal.

Please Select

Independent Auditor

Public Accountant

Independent Auditor

ID Type & ID Number

ID Type

Select

Name of Independent Auditor

Auditor Details

The Permit holder is required to appoint a public accountant to audit the Statement of Accounts if the total collection is above S\$10,000.

If the total collection is S\$10,000 or lower, the Permit holder may appoint an independent person who is reasonably believed by the governing board members to have the ability and practical experience to carry out a competent examination of the accounts of the fund-raising appeal.

Please Select

Independent Auditor

Public Accountant

Public Accountant

Name of Auditor

PA Registration Number

Audit Firm UEN No.

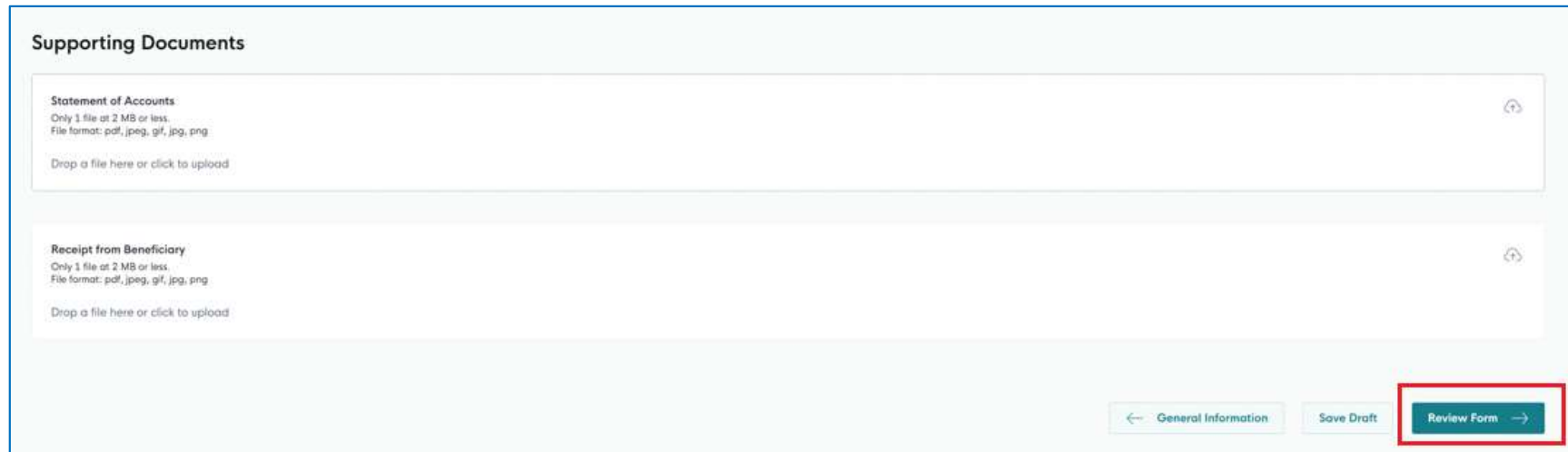
Audit Firm Name

Date of Appointment

DD/MM/YYYY

B. Complete SOA Submission


Upload the required documents by dropping the file or clicking on the upload icon. Click on the “Review Form” button to go to review the submission.



The screenshot shows a web interface for uploading supporting documents. It features two upload areas:

- Statement of Accounts**: Only 1 file at 2 MB or less. File format: pdf, jpeg, gif, jpg, png. Drop a file here or click to upload.
- Receipt from Beneficiary**: Only 1 file at 2 MB or less. File format: pdf, jpeg, gif, jpg, png. Drop a file here or click to upload.

At the bottom right, there are three navigation buttons: "General Information" (with a left arrow), "Save Draft", and "Review Form" (with a right arrow). The "Review Form" button is highlighted with a red box.

 Please reduce the file size to less than 2MB. Word/Excel documents are not allowed.

C. Submit SOA Submission

Review the return form and click on the “Declaration” button to proceed.

A Singapore Government Agency Website [How to identify](#)

gb go**business**
SINGAPORE

1 General Info
2 Return Details
3 **Review Form**
4 Declaration

STEP 3
Review Form
Please review the following details carefully. You will not be able to edit these details when you proceed to the next step.

General Information

Profile
I am applying
As an applicant

Applicant Detail

Solution
Mdm
Name
Tim Tom
ID Type & ID Number
NRIC: ****9054J
Email
tintom@abc.com
Contact Number
+65 9876 5432

Company Detail

Company Name
ELITE PTE
UEN
223051113M
Entity Type
Business

😊

C. Submit SOA Submission

Tick on the declaration checkbox and click on the “Submit” button to submit the SOA submission.

The screenshot displays the 'Declaration' step (STEP 4) of the SOA submission process on the gobusiness SINGAPORE website. The page features a navigation menu on the left with four steps: General Info, Return Details, Review Form, and Declaration (the current step). The main content area contains the following text:

STEP 4
Declaration
Please scroll to read and acknowledge the following clauses.

General Declaration
I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

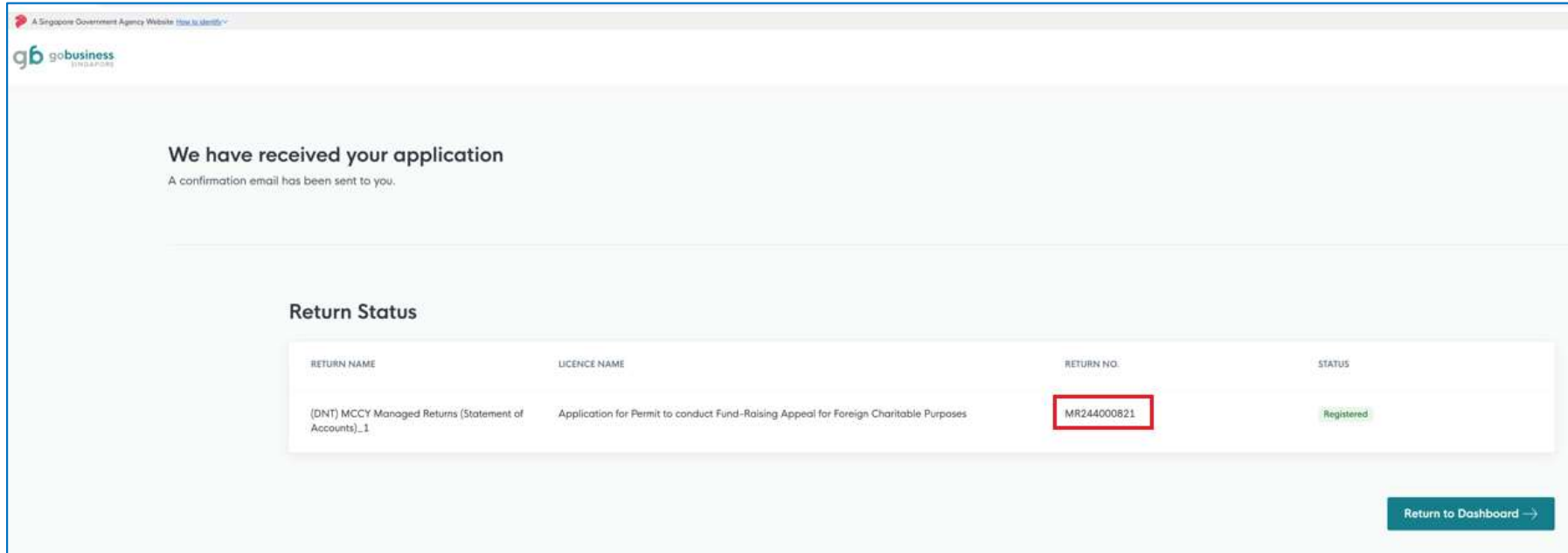
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes (MCCY)
I certify, in relation to the collection(s) undertaken by my organisation on behalf of the named beneficiaries, that we have complied with the provisions of Charities (Fund-raising Appeals For Local and Foreign Charitable Purposes) Regulations 2012 and the conditions as stated in our fund-raising permit. The above statement of accounts is a true account of the expenses and proceeds of the collection(s) and the payment of the net proceeds of the collection(s) to the named beneficiaries.

hereby declare that all of the above is true.

At the bottom right, there are two buttons: 'Review Form' and 'Submit'. The 'Submit' button is highlighted with a red box, indicating it is the next step to click.

C. Submit SOA Submission

- Once the SOA is submitted successfully, an acknowledgement message will be displayed. Please note down the Return No. for reference.



The screenshot shows the gobusiness Singapore website interface. At the top left, there is a logo for gobusiness SINGAPORE and a link to the Singapore Government Agency Website. The main heading reads "We have received your application" with a sub-message: "A confirmation email has been sent to you." Below this, there is a section titled "Return Status" containing a table with the following data:

RETURN NAME	LICENCE NAME	RETURN NO.	STATUS
(DNT) MCCY Managed Returns (Statement of Accounts)_1	Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes	MR244000821	Registered

At the bottom right of the table area, there is a button labeled "Return to Dashboard" with a right-pointing arrow.

5. Withdraw Application

- **You may withdraw a New/Amend application that has been submitted.**
- **Any withdrawn application cannot be reverted.**

Withdraw Application

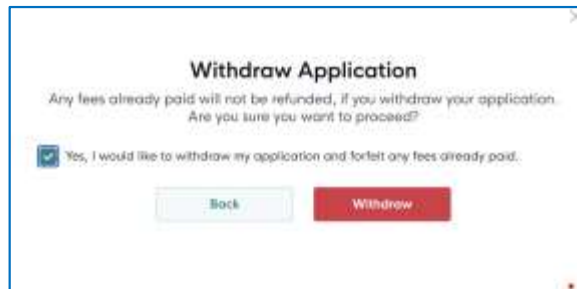
Click on “My Submissions” at the main menu. Under “Processing”, search for the application that you wish to withdraw. Click on “Select Action”, followed by “Withdraw”.

The screenshot shows the 'My Submissions' interface. At the top, there are filters for 'All Submissions (151)', 'Action Required (1)', 'Draft (75)', 'Processing (38)', and 'Completed (37)'. The 'Processing (38)' filter is highlighted with a red box. Below the filters, there is a 'New' notification about downloading payment invoices or licence files. The main content area displays a list of applications. The second application, 'Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes' (Licences (New) • MCCY), has a 'Processing' status tag highlighted with a red box. Its application ID 'FC244046354' is also highlighted with a red box. The 'Select Action' dropdown menu for this application is open, and the 'Withdraw' option is highlighted with a red box. Other applications in the list include one with 'Registered' status and one with 'Pending Applicant Action' status.

 Only “New” or “Amend” Applications can be withdrawn

Withdraw Application

▶ A pop up screen will appear. Tick on the checkbox and click on the “Withdraw” button.



▶ Another pop up screen will appear to inform that the withdrawal request required agency action. Once the request is received by agency, the application status will update to “Pending Withdrawal”. Once the withdrawal is processed, the application status will be updated to “Withdrawn”



Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes Licences (New) • MCCY	Pending Withdrawal	Application: FC245098963	Updated on 5 Feb 2024, 12:03pm	Select Action ▾
Application for Permit to conduct Fund-Raising Appeal for Foreign Charitable Purposes Licences (New) • MCCY	Withdrawn	Application: FC245098963	Updated on 5 Feb 2024, 01:05pm	Select Action ▾

Contact Us

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