

Application for Registration as a Charity

Registration Checklist:

1. Do you know the obligations and responsibilities for registered charities? Please refer to the [Starter Kit](#) to find out more.
2. Before you begin, you should consider the following questions:
 - Have I considered joining or collaborating with existing charities? A list of registered charities can be found via the [Charity Portal](#).
 - Will the purposes of my organisation fit within [the scope of charitable purpose as recognised by the Commissioner of Charities](#)?
 - Does my organisation satisfy the following key legislative conditions for registration as a charity:
 - The Governing Instrument of my organisation provide for its purposes, and such purposes are exclusively charitable;
 - The purposes of my organisation are beneficial wholly or substantially to the community in Singapore;
 - My organisation has at least [three governing board members](#), at least two of whom are Singapore citizens or permanent residents?
 - Does my organisation have a valid [legal entity](#) set-up or is set-up as a charitable trust?
 - Does my organisation's [Governing Instrument](#) meet the Commissioner of Charities requirements? Click [here](#) to download the requirements.
 - Does my organisation's legal name contain [restricted words](#)?
 - Do I have my organisation's [2-year activities and fund disbursement plans](#) ready?
 - Has my organisation put in place policies and procedures on the management of avoidance of conflict of interest? Please refer to the code of governance for more details.

Note: Religious organisations intending to be registered as a charity have to ensure that its place of activities operate within URA-approved zone. For more details, please visit [URA's website](#) and check if the organisation's area for religious use is conducted in premises zoned as Place of Worship in the Master Plan of URA.